

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING AGENDA**

July 19, 2021 7pm

By Phone: (929)205-6099

ZOOM MEETING ID: 842 5963 4955 PASS CODE: 436103

<https://us02web.zoom.us/j/84259634955?pwd=UGVjYVoyZ3RDUExTRzJCM2VueWpwUT09>

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**
- 5. CONFLICT OF INTEREST**
- 6. APPROVAL OF June 21, 2021 MEETING MINUTES**
- 7. PUBLIC COMMENT**
- 8. OLD BUSINESS**
 - a. Networks Northwest Master Plan Contract
- 9. NEW BUSINESS**
- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
 - a. Parks and Recreation Committee – Todd Stone
 - b. Building & Grounds Committee – Kathy Morio
 - c. Cemetery Committee - Midge Werner
 - d. Zoning Administrator/STR Administrator-Steve Patmore
 - e. Planning Commission-Steve Patmore, Jeff Layman
 - f. Fire Authority (documents emailed)
 - g. Assessor's Quarterly Report (Jan/Apr/Jul/Oct)
 - h. Treasurer
 - i. Trustee
 - j. Clerk
 - i. Vendor & Payroll Reports
 - k. Supervisor
 - i. Lee Point Road Possible Drainage District Update
- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**
- 12. ADJOURNMENT**

DRAFT
BINGHAM TOWNSHIP
REGULAR MEETING MINUTES
JUNE 21, 2021 7pm

1. CALL TO ORDER

Supervisor Midge Werner called the Bingham Township Board Meeting to order on June 21, 2021, at 7:00 p.m. at the Bingham Township Hall, 7171 Center Hwy., Traverse City, MI, via zoom meeting.

2. ROLL CALL- QUORUM PRESENT

Present: Midge Werner, Kathy Morio, Sandra Grant, Todd Stone, Jeff Layman

Absent and excused: None

Staff Present: Recording Secretary, Marge Johnson; Steve Patmore, Zoning Admin

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Sandra Grant/moved, Todd Stone/supported, to approve the agenda as amended adding under New Business c. Budget Adjustments for 2021 Budget, d. Tax foreclosed parcel.

5. CONFLICT OF INTEREST

None

6. APPROVAL OF MAY 17, 2021 MEETING MINUTES

Sandra Grant/moved, Jeff Layman/supported, to approve the May 17, 2021 Minutes as submitted, PASSED.

7. PUBLIC COMMENT

None.

8. OLD BUSINESS

a. None.

9. NEW BUSINESS

a. Zoning Administrator's Contract Agreement

The Zoning Administrator's Contract was submitted for approval. This is a contract with Suttons Bay Township for contractual services for Steve Patmore for 2021-2022.

Sandra Grant/moved, Jeff Layman/supported, to approve the Zoning Administrator's Contract for 2021-2022 as presented.

Roll call vote: Yes: Todd Stone, Kathy Morio, Midge Werner, Sandra Grant, Jeff Layman. No: None. Motion passed.

b. Approval of the 2021-2022 Budget

Public comment regarding budget - Veronica Moyer asked if any monies were set aside for Lee Point Road drainage issue.

Sandra Grant/moved, Kathy Morio/supported, to approve the 2021-2022 Budget as revised on June 21, 2021 at 5:25pm presented to the Board: Yes: Todd Stone, Kathy Morio, Midge Werner, Sandra Grant, Jeff Layman. None: Motion passed.

c. Budget Adjustments for 2020- 2021 Adjustments, Moving One Cost Center to Another Cost Center

Sandra Grant/moved, Kathy Morio/supported, to accept the adjustments to the 2020-2021 Budget as presented. Roll call vote for the motion: Yes: Todd Stone, Kathy Morio, Midge Werner, Sandra Grant, Jeff Layman. No: None Motion passed.

d. Tax Foreclosed Parcel

Sandra Grant said she received an e-mail from John Gallagher, County Treasurer, that Parcel No. 45 001 111 010 00 located between Maple Valley Road and Otto Road, a triangular piece of property, that taxes have not been paid for 3 years, and the parcel is up for tax sale. Owner of the parcel - unknown. The township has the right to state that it wants to purchase the property, or has the right of refusal not to purchase the property.

Sandra Grant/moved, Todd Stone/supported, that Bingham Township does not want to purchase this unbuildable parcel of property, Parcel 45 001 111 010 00, as provided for in the property foreclosure laws. Roll call vote: Yes: Todd Stone, Kathy Morio, Midge Werner, Sandra Grant, Jeff Layman. No: None. Motion passed.

10. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks & Recreation Committee.

Todd Stone said a new playset and basketball court were installed at Bingham Park. Committee moving ahead with Groesser Park and updated signage at the parks with open and closure times.

b. Building and Grounds.

Midge Werner said Township Board will meet with Andy Rink and Jon Walter on June 30, 2021, at 7:00 p.m. with regard to the renovation of the township hall building.

- c. Cemetery Committee - Midge Werner said the Committee did a walk thru of Maple Grove Cemetery.
- d. Zoning Administrator - Steve Patmore submitted a written report. There are 61 short term rentals to date.
- e. Planning Commission - Steve Patmore said the Planning Commission is focusing on updating the master plan. No meeting in July.
- f. Fire Authority- documents e-mailed to township board.
- g. Assessor's Quarterly Report - Certificate of Achievement for Bingham Township received from Department of Treasury recognizing the townships outstanding achievement of receiving a perfect score on the 2020 AMAR review. The township recognized the township accessor, Angela Friske as the driving force behind the townships assessing records and the Board thanks and congratulates her for this recognition brought to the township.
- h. Treasurer - Tax bills will be ready to send out this week.
- i. Trustees - No report.
- j. Clerk

Kathy Morio presented Vendor Bills and Payroll for approval.

Midge Werner/moved, Sandra Grant/supported, to approve the Vendor Bills for \$18,959.02, and Payroll of \$9,754.24, motion passed.

k. Supervisor -

Midge Werner gave an update on the Lee Point Rd. Drainage District. The township is still waiting for information from the Road Commission. Revised Covid Restrictions, as of July 1, 2021 the township board will have open meetings at the township hall and will also have zoom meetings thru the end of August 2021, at that time will make a decision about holding zoom meetings.

Consensus of the Board that the office door will be unlocked thru the day, and not rent out the township hall until further notice.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS

Veronica Moyer asked if the scanning of the Lee Point Road culvert will be presented to the public. Midge Werner said a report will be brought to the township board.

12. ADJOURNMENT - The meeting was adjourned at 7:45 p.m.

Minutes by Marge Johnson, Recording Secretary

Kathy Morio, Township Clerk

Contract Number: _____

Contractual Agreement

Between

Bingham Township
7171 S Center Street
Traverse City, MI 49684
And

Networks Northwest

P.O. Box 506
Traverse City, MI 49685-0506

This Contract, designated Number 8212 is made and entered into by and between Bingham Township, 7171 S. Center, Traverse City, Michigan 49684, hereinafter referred to as THE TOWNSHIP and Networks Northwest, P.O. Box 506, Traverse City, MI 49685-0506, hereinafter referred to as NN.

In consideration of the mutual promises, covenants, and representations herein contained, the parties hereto agree as follows:

I. STATEMENT OF PURPOSE

The purpose of this agreement is to develop terms and conditions to support the arrangement for NN to provide Township Master Plan Development Services to Bingham Township.

II. SCOPE OF WORK

NN agrees to perform the functions set forth in this contract (pages 1-3) and in Attachment A (pages 4 and 5) and comply fully with mutually agreed upon subsequent revisions and/or modifications.

III. PERIOD OF PERFORMANCE

NN shall commence performance of this Contract on July 1st, 2021, and shall complete said performance on September 30th, 2022.

IV. STIPULATIONS

1. All powers not explicitly vested in THE TOWNSHIP shall remain with NN.
2. A request for Contract modification can be made by either party and will be subject to negotiation and mutual consensus.
3. The agreed upon compensation shall not include data acquisition fees as requested of Leelanau County.
 - It is understood that no data acquisition for fee shall occur unless authorized by the Bingham Township Board, for a specified monetary amount or not to exceed a specific monetary amount authorized by the

Board.

4. NN staff facilitating the process shall attend a total of 6 Planning Commission meetings (either virtually or in-person), with a written email update provided each month during the course of the process.

V. COMPENSATION

1. THE TOWNSHIP agrees to pay NN as compensation for all work performed and services provided under this Agreement as outlined in Attachment A. Payment shall be due upon receipt of invoice from NN. Compensation for the services outlined in Appendix A of this contract is set at fifteen thousand dollars (\$15,000). Payment shall occur in two installments, with one-half or seven-thousand five-hundred dollars (\$7,500) of the payment due upon execution of the contract and one-half or seven-thousand five hundred dollars (\$7,500) of the payment due upon completion of the planning process.

VI. TERMINATION

1. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least 30 days before the effective date of such termination.
2. If either party terminates this Contract, NN will be reimbursed for all costs incurred up to receipt date of said effective termination date. NN will be reimbursed a proportionate share of the fixed fee based on the portion of the project that is complete as determined by THE TOWNSHIP; and THE TOWNSHIP will receive the work product produced by NN under this Contract up to the effective date of termination, prior to NN being reimbursed. In no case will the compensation paid to NN for partial completion of services exceed the amount NN would have received had the services been completed in full.

VII. INDEMNIFICATION

To the fullest extent permitted by law, the THE TOWNSHIP shall indemnify, defend (at THE TOWNSHIP's sole expense) and hold harmless NN (including its officers, employees and agents) from and against any and all claims for bodily injury, death or damage to property, demands, damages, actions, causes of action, suits, losses, judgments, obligations and any liabilities, costs and expenses (including but not limited to investigative and repair costs, attorneys' fees and costs, and consultants' fees and costs) which arise or are in any way connected with the work performed, materials furnished, or services provided under this Agreement by NN or its agents. These indemnity and defense obligations shall apply to any acts or omissions, negligent or willful misconduct of NN, its employees or agents, whether active or passive.

THE TOWNSHIP's indemnification and defense obligations hereunder shall extend to claims occurring after this agreement is terminated as well as while it is in force, and shall continue until it is finally adjudicated that any and all actions against NN (including its officers, employees and agents) for such matters which are indemnified hereunder are fully and finally barred by applicable laws.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

ACKNOWLEDGEMENT OF AGREEMENT

FOR BINGHAM TOWNSHIP

Marian Werner
Township Supervisor

Date

NETWORKS NORTHWEST

Matt McCauley
Chief Executive Officer

Date

Attachment A

SCOPE OF WORK

Bingham Township Master Plan Services Proposal:

- Period of Service: July 1st, 2021 through September 30th, 2022
- Cost: Fifteen Thousand Dollars (\$15,000)
 - With payment occurring:
 - One half of the contract amount (\$7,500) upon execution of the contract.
 - One half of the contract amount (\$7,500) upon completion of the contract services.

Scope of Work:

- Communication: Staff will attend Planning Commission meetings when it is necessary to disseminate information, perform analysis through the PC, review and receive public input and perform document review and adoption. It is expected that staff will attend 6 Planning Commission meetings over the course of the 12-14 month process. Additionally staff will provide a written email update monthly to the Planning Commission and will remain in contact with the point of contact.
- Review Existing Master Plan Content:
 - Pull existing relevant language and content for utilization in the revised plan.
- Acquire Data:
 - GIS data (State & Federal fee free and County fee source) **Data acquisition fees shall be approved by the Township Board prior to acquisition of data.*
 - US Census Data
 - Regional Specific Data
- Develop Public Input Process and Administer:
 - Work with the Planning Commission to develop a survey to be administered. Discuss other forms of solicitation of stakeholders.
- Develop Draft Existing Conditions Maps:
 - Land use classification map (built from parcel assessment classification)
 - Environmental Features (hydrology, wetlands, soils, high risk erosion, steep slopes)
 - Transportation (roads, leelanau trail)

- Public Lands and Recreation Features (Identification of publicly owned land through parcel ownership. Township Park locations can be easily digitized with point features.)
 - Current Zoning: This will need to be digitized by staff from existing zoning map
- Develop Socio-Economic Profile:
 - Display data within a plan appendices, with a summary of statistics and major trends within the plan. Relies upon 2020 census.
- Develop Primary Plan Content:
 - Introduction
 - Methodology & Planning Enabling Act Required Content
 - Existing Conditions (utilize relevant available data from existing plan, augment with additional information and mapped data)
 - Develop Public Input Section (Survey responses and live input information if able)
 - Issues of Greater than Local Concern, Current Issue Content and Goals
- Develop Land Use Analysis Maps:
 - Analysis of Existing Land Use Map
 - Analysis of Existing Zoning Map
 - Parcel Size Analysis Map
 - Less than 1-2 acres
 - 2-4 acres
 - 5-10 acres
 - 10-19 acres
 - 20-39 acres
 - 40+ acres
- Future Land Use Plan:
 - Develop Future Land Use Map through dissemination of the plan data to the Planning Commission and having them guide the boundary development. Base boundaries along parcel lines, roadways or natural features whenever possible to ease administration.
- Zoning Guide
 - Develop very broad guidance to regulatory standards, uses and densities.

Deliverables:

- Complete Digital Plan with Live Links
- Complete Digital Plan prepared for printing
- Digital Plan Files
- GIS Shapefiles

ZONING ADMINISTRATOR'S REPORT

JUNE 2021

BINGHAM TOWNSHIP

PREPARED BY STEVE PATMORE

For July 2021 Township Board Meeting

LAND USE PERMITS ISSUED

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY BUILDINGS	COMMERCIAL AND B&B
June 2021	4	2	0	2	0
Year To Date 2021	33	14	4	10	5
YTD 2020	16	6	4	6	0
YTD 2019	16	6	6	3	1
YTD 2018	21	9	3	8	1
YTD 2017	34	12	11	10	1
YTD 2016	21	9	4	8	0
YTD 2015	16	7	5	1	3
YTD 2014	9	3	2	3	1

Many questions on Land Use Permits, setbacks, zoning, permit process, etc.
Revisions to Land Use Permits

Land Divisions

- Many questions on potential splits, and the ability to split, and platted lot splits/adjustments.
- Preliminary reviews and questions on Land Divisions.

Zoning Board of Appeals:

- Two Applications pending.

Short Term Rental Administration

- 63 Short Term Rental Permits issued so far for 2021.
- Still getting several questions, inquiries, and request for interpretations every week.
- Working with Assessor on data for compliance monitoring.

Other Work:

- Lots of questions and inquiries on properties.
- Preliminary work on Comprehensive Plan Update.
- Inquiry/Pre-Application meeting on the former PDM Commercial Site on Bingham Road for use as boat storage and boat servicing.
- Inquiries on guest houses and home businesses.

ASSESSOR'S QUARTERLY REPORT
APRIL THROUGH JUNE 2021

Deeds, property transfer affidavits, name/address changes, and principal residence exemptions and rescind affidavits are up-to-date.

Steve and I have reviewed several proposed splits this past quarter. We have approved 4 land divisions and 2 property transfers. Decisions have been sent.

Kim is filing the 2021 valuation sheets in the property record card folders.

I received the preliminary Leelanau County residential study for Bingham for 2022. I am in the process of reviewing those sales.

I took one on-line class towards my required continuing education requirements for 2022. I still have more classes to take before meeting the requirement.

I submitted the L4026 to the State of Michigan timely.

I received one small claims Michigan Tax Tribunal appeal for 2021. I am in the process of stipulating the value with the Petitioner.

I calculated some budget numbers for the Township.

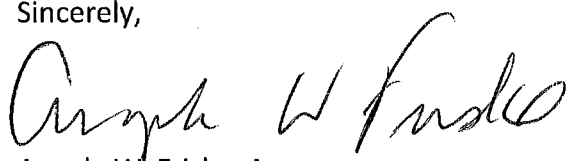
I reviewed the Summer tax totals and created the Summer tax warrants for Sandra.

The final 2021 Principal Residence Exemption values have been submitted to the County together with a backup of the database and required reports.

I have assisted the public with a variety of assessing, land division pre, tax, etc. questions.

Thank you for the new computer and the 2% raise.

Sincerely,



Angela W. Fiske, Assessor

Bingham Township
Treasurer's Monthly Report

June 2021
Jun 21

Income

Regular Revenue

474 . Short Term Rental Permit	2,700.00
401 . Current Taxes	2,306.06
476 . Land Use Permits	2,375.00
478 . Land Divisions	100.00
580 . Contrib. from Other Local	7,829.56
665 . Interest Income	14.27

Total Regular Revenue	15,324.89
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Total Income	15,324.89
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Expense

General Expenses

Expenses	21,245.02
Payroll Expense	9,754.24

Total General Expenses	30,999.26
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Property Tax Expenses

Service Charge from bank	10.00
Reimburs. for Duplicate Pymt.	610.00

Total Property Tax Expenses	620.00
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Total Expense	31,619.26
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Net Income	-16,294.37
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Bingham Township Clerk and Treasurer Balance Sheet

		As of June 30, 2021	
		Clerk	Treasurer
101 . General Fund Cash: General Checking TCSB		188,675.93	188,675.93
General Investment 18 mo CD Northwestern		115,460.06	115,460.06
General Investment 12 mo CD Northwestern		76,994.31	76,994.31
TOTAL		381,130.30	381,130.30
245 . Set Aside Fund:245 Fund Investment Acct.			
245 . Set Aside Fund:245-245 Area Improvements	16,804.85		273,770.26
245 . Set Aside Fund:245-246 Parks and Rec. Grant	60,946.14		
245 . Set Aside Fund:245-248 Parks and Rec. Improvements	11,451.45		
245 . Set Aside Fund:245-259 Office Equipment	15,567.43		
245 . Set Aside Fund:245-262 Elections	9,014.90		
245 . Set Aside Fund:245-265 Schoolhouse	46,354.21		
245 . Set Aside Fund:245-276 Cemetery	40,227.19		
245 . Set Aside Fund:245-466 Roads	21,010.01		
245 . Set Aside Fund:245-539 Grants	7,995.41		
245 . Set Aside Fund:245-721 Planning - Master Plan	37,388.37		
245 . Set Aside Fund:245-802 Attorney	7,010.30		
TOTAL	273,770.26		273,770.26
Total Money in Bingham Township Accounts	\$654,900.56		\$654,900.56
Difference			0.00

11:58 AM

07/16/21

Bingham Township
Vendor Balance Summary
All Transactions

	<u>Jul 19, 21</u>
Cathy Core	25.20
Charter Communications cable	169.97
Cherryland Electric Cooperative	81.24
Consumers Energy	149.23
GFL Environmental	121.40
Maple River Direct	379.73
Marge Johnson	140.00
Netlink Business Systems	2,331.00
Suttons Bay Township	1,681.00
The Copy Shop	10.00
Todd Stone	145.93
Williams & Bay Portable Restrooms	634.96
TOTAL	<u><u>5,869.66</u></u>

Bingham Township
Payroll Transactions by Payee
 June 22 through July 19, 2021

<u>Date</u>	<u>Name</u>	<u>Amount</u>
Michigan Treasury		
07/16/2021	Michigan Treasury	-373.82
Total Michigan Treasury		-373.82
United States Treasury		
07/16/2021	United States Treasury	-1,836.76
Total United States Treasury		-1,836.76
Clark, Kim R.		
07/19/2021	Clark, Kim R.	-284.29
Total Clark, Kim R.		-284.29
Friske, Angela		
07/19/2021	Friske, Angela	-1,808.07
Total Friske, Angela		-1,808.07
Grant, Sandra K		
07/19/2021	Grant, Sandra K	-1,765.51
Total Grant, Sandra K		-1,765.51
Layman, Jeffrey H		
07/19/2021	Layman, Jeffrey H	-157.35
Total Layman, Jeffrey H		-157.35
Morio, Kathy		
07/19/2021	Morio, Kathy	-1,849.56
Total Morio, Kathy		-1,849.56
Stone{trustee}, Todd		
07/19/2021	Stone{trustee}, Todd	-192.59
Total Stone{trustee}, Todd		-192.59
Werner, Marian E		
07/19/2021	Werner, Marian E	-1,200.82
Total Werner, Marian E		-1,200.82
TOTAL		-9,468.77

Bingham Township

Profit & Loss Budget vs. Actual

July 2021

	<u>Jul 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
245 Account				
245-665 · Interest Income	0.00	1,500.00	-1,500.00	0.0%
Total 245 Account	<u>0.00</u>	<u>1,500.00</u>	<u>-1,500.00</u>	<u>0.0%</u>
400 · REVENUES				
474 · Short Term Rental Permits	0.00	25,800.00	-25,800.00	0.0%
401 · Current Taxes	0.00	49,229.00	-49,229.00	0.0%
405 · School Payment-Summer Tax Coll.	0.00	5,200.00	-5,200.00	0.0%
420 · Delinquent Pers Property Taxes	0.00	50.00	-50.00	0.0%
445 · Penalties & Interest on Taxes	0.00	4,000.00	-4,000.00	0.0%
476 · Land Use Permits	0.00	5,000.00	-5,000.00	0.0%
477 · Special Land Use Permits	0.00	400.00	-400.00	0.0%
478 · Land Divisions	0.00	1,050.00	-1,050.00	0.0%
479 · Appeals/Variances	0.00	200.00	-200.00	0.0%
574 · State Revenue Sharing	0.00	218,961.00	-218,961.00	0.0%
580 · Metro Funds	0.00	6,600.00	-6,600.00	0.0%
642 · Ord. Books, Copies, FOIAs	0.00	50.00	-50.00	0.0%
665 · Interest Income	0.00	1,000.00	-1,000.00	0.0%
667 · Schoolhouse Rent	0.00	500.00	-500.00	0.0%
675 · Cemetery Lots	0.00	1,000.00	-1,000.00	0.0%
677 · Reimbursements	0.00	2,000.00	-2,000.00	0.0%
687 · Refunds/Rebates	0.00	1,000.00	-1,000.00	0.0%
Total 400 · REVENUES	<u>0.00</u>	<u>322,040.00</u>	<u>-322,040.00</u>	<u>0.0%</u>
Total Income	<u>0.00</u>	<u>323,540.00</u>	<u>-323,540.00</u>	<u>0.0%</u>

Bingham Township

Profit & Loss Budget vs. Actual

July 2021

Expense	Jul 21	Budget	\$ Over Budget	% of Budget
725 - Fire Authority				
725-704 - Mtg. per Diem	0.00	480.00	-480.00	0.0%
Total 725 - Fire Authority	0.00	480.00	-480.00	0.0%
101-TOWNSHIP BOARD				
101-720 - Short Term Rentals				
101-721 - Short Term Rental-Admin	0.00	8,600.00	-8,600.00	0.0%
101-722 - Short Term Rent-Host Compliance	0.00	10,000.00	-10,000.00	0.0%
Total 101-720 - Short Term Rentals	0.00	18,600.00	-18,600.00	0.0%
101-724 - Clean-Up Day	0.00	3,500.00	-3,500.00	0.0%
101-702 - Trustee Salaries	357.20	4,286.46	-3,929.26	8.33%
101-704 - Land Division Salary	50.00	600.00	-550.00	8.33%
101-705 - Office Aide	0.00	2,346.00	-2,346.00	0.0%
101-725 - Contractual Service-Lawn Maint.	0.00	13,000.00	-13,000.00	0.0%
101-726 - Miscellaneous	0.00	2,000.00	-2,000.00	0.0%
101-802 - Attorney	0.00	4,000.00	-4,000.00	0.0%
101-803 - Audit	0.00	3,800.00	-3,800.00	0.0%
101-805 - Dues (MTA, Planning)	0.00	4,000.00	-4,000.00	0.0%
101-806 - Webmaster	0.00	600.00	-600.00	0.0%
101-860 - Mileage	0.00	200.00	-200.00	0.0%
101-865 - Insurance	0.00	7,825.00	-7,825.00	0.0%
101-866 - Hazmat	0.00	400.00	-400.00	0.0%
101-920 - Street Lights (electric bill)	70.51	950.00	-879.49	7.42%
101-955 - Education	0.00	1,000.00	-1,000.00	0.0%
101-956 - Recording Secretary	140.00	1,100.00	-960.00	12.73%
Total 101-TOWNSHIP BOARD	617.71	68,207.46	-67,589.75	0.91%
171-SUPERVISOR				
171-706 - Supervisor Salary	1,407.29	16,887.53	-15,480.24	8.33%
Total 171-SUPERVISOR	1,407.29	16,887.53	-15,480.24	8.33%
215- CLERK				
215-705 Clerical Assistant-f/c	0.00	400.00	-400.00	0.0%
215-701 - Clerk Salary	2,137.87	25,654.39	-23,516.52	8.33%
215-703 - Deputy Wages	0.00	3,000.00	-3,000.00	0.0%
Total 215- CLERK	2,137.87	29,054.39	-26,916.52	7.36%
247-BOARD of REVIEW				
247-704 - Per Diems	0.00	1,650.00	-1,650.00	0.0%
Total 247-BOARD of REVIEW	0.00	1,650.00	-1,650.00	0.0%
253 - TREASURER				
253-702 Treasurer Salary	2,205.74	26,468.82	-24,263.08	8.33%
253-703 Deputy Wages	0.00	500.00	-500.00	0.0%
253-956 Miscellaneous	0.00	1,600.00	-1,600.00	0.0%
253-705 - Clerical Assistant	0.00	500.00	-500.00	0.0%
Total 253 - TREASURER	2,205.74	29,068.82	-26,863.08	7.59%

Bingham Township

Profit & Loss Budget vs. Actual

July 2021

	Jul 21	Budget	\$ Over Budget	% of Budget
257 - ASSESSOR				
257-702 - Assessor Salary	2,135.10	25,621.18	-23,486.08	8.33%
257-703 - Assessor Assistant Salary	322.69	3,462.38	-3,139.69	9.32%
257-860 - Mileage	0.00	400.00	-400.00	0.0%
Total 257 - ASSESSOR	2,457.79	29,483.56	-27,025.77	8.34%
262 - ELECTIONS				
262-703 - Wages	0.00	4,000.00	-4,000.00	0.0%
262-727 - Supplies	0.00	1,500.00	-1,500.00	0.0%
262-728 - Shredding	0.00	100.00	-100.00	0.0%
262-860 - mileage	0.00	450.00	-450.00	0.0%
262-930 - Mach set-ups	0.00	1,000.00	-1,000.00	0.0%
Total 262 - ELECTIONS	0.00	7,050.00	-7,050.00	0.0%
265- TOWNSHIP HALL				
265-730 - Tax Bill/Assessment Notice	379.73	3,500.00	-3,120.27	10.85%
265-727 - Supplies	0.00	3,200.00	-3,200.00	0.0%
265-728 - Postage	0.00	5,000.00	-5,000.00	0.0%
265-850 - Telephone	79.98	850.00	-770.02	9.41%
265-851 - Copy Machine	0.00	2,000.00	-2,000.00	0.0%
265-852 - Software Support	0.00	7,500.00	-7,500.00	0.0%
265-855 - Internet Access	89.99	1,100.00	-1,010.01	8.18%
265-900 - Advertising & Publishing	0.00	2,400.00	-2,400.00	0.0%
265-920 - Ut - ELECTRIC	119.95	2,800.00	-2,680.05	4.28%
265-921 - UT - Gas	0.00	1,100.00	-1,100.00	0.0%
265-930 - Repairs/maintenance	0.00	1,200.00	-1,200.00	0.0%
265-931 - Cleaning	25.20	900.00	-874.80	2.8%
265-932 - Waste Pickup	23.00	300.00	-277.00	7.67%
Total 265- TOWNSHIP HALL	717.85	31,850.00	-31,132.15	2.25%
276- CEMETERIES				
276-702 - Cemetery Clerk	100.00	1,200.00	-1,100.00	8.33%
276-701 - Sexton	0.00	400.00	-400.00	0.0%
276-727 - Supplies/ Maintenance	10.00	800.00	-790.00	1.25%
276-920 - Utilities - Keswick Cemetery	29.28	350.00	-320.72	8.37%
276-932 - Waste Pick-up	54.36	450.00	-395.64	12.08%
Total 276- CEMETERIES	193.64	3,200.00	-3,006.36	6.05%

Bingham Township

Profit & Loss Budget vs. Actual

July 2021

	<u>Jul 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
721 · PLANNING				
721-704 · Planning Meeting Per Diem	0.00	5,700.00	-5,700.00	0.0%
721-855 · Education	0.00	900.00	-900.00	0.0%
721-956 · Recording Secretary	0.00	770.00	-770.00	0.0%
Total 721 · PLANNING	<u>0.00</u>	<u>7,370.00</u>	<u>-7,370.00</u>	<u>0.0%</u>
722 · PLANNING/ZONING CONTRACT				
722-726 · Planning Services	0.00	8,568.00	-8,568.00	0.0%
722-727 · Zoning Services	1,681.00	20,172.00	-18,491.00	8.33%
Total 722 · PLANNING/ZONING CONTRACT	<u>1,681.00</u>	<u>28,740.00</u>	<u>-27,059.00</u>	<u>5.85%</u>
723 · ZONING BOARD OF APPEALS				
723-704 · Mtg, Per Diem	0.00	855.00	-855.00	0.0%
723-855 · Education	0.00	200.00	-200.00	0.0%
Total 723 · ZONING BOARD OF APPEALS	<u>0.00</u>	<u>1,055.00</u>	<u>-1,055.00</u>	<u>0.0%</u>
755 · PARKS				
755-704 · Park Rep per Diem	40.00	480.00	-440.00	8.33%
755-727 · Supplies	0.00	250.00	-250.00	0.0%
755-920 · Utilities - Bingham Twp Park	10.73	300.00	-289.27	3.58%
755-932 · Waste Pick-up	44.04	800.00	-755.96	5.51%
755-940 · Porta Potty Rentals	634.96	2,900.00	-2,265.04	21.9%
755-945 · Park Improvements	145.93	7,000.00	-6,854.07	2.09%
Total 755 · PARKS	<u>875.66</u>	<u>11,730.00</u>	<u>-10,854.34</u>	<u>7.47%</u>
6561 · PAYROLL EXPENSES - FICA	712.88	8,000.00	-7,287.12	8.91%
996 · TRANSFER OUT TO 245 FUND	2,331.00	0.00	2,331.00	100.0%
CONTINGENCY	0.00	1,000.00	-1,000.00	0.0%
Total Expense	<u>15,338.43</u>	<u>274,826.76</u>	<u>-259,488.33</u>	<u>5.58%</u>
Net Income	<u><u>-15,338.43</u></u>	<u><u>48,713.24</u></u>	<u><u>-64,051.67</u></u>	<u><u>-31.49%</u></u>